

Hindolveston Parish Council

Clerk: Mrs Joanna Otte tel 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN
e-mail: hindolvestonpc@googlemail.com
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

To: Hazel Carter, Claire Chapman, Wayne Jolly, Trevor Leeder (Vice-Chair), John Senior, Mary Walsh (Chair),
CC: Mike Hankins (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

You are summoned to a Meeting of the Parish Council on Thursday 17 July 2025 at 7.30 pm in the Millennium Pavilion

Signed: (Clerk to the Council)
Public Forum

Date:

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).

AGENDA

- 1) Apologies and reasons for absence
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) To consider co-opting to fill the vacancy
- 4) To approve the Minutes of the previous meeting on 19 June.
- 5) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 6) **Highways:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
 - a) Items to report
- 7) Street lighting
- 8) Planning
 - a) **Applications received from the District Council since the last meeting.** It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using:
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>
 - b) **To note decisions made by North Norfolk District Council**
- 9) Gov.uk email
 - a) Gov.uk email address for Clerk is now a requirement and is also recommended for councillors for parish council affairs. This allows for improved accountability and transparency as well as improved ability to comply with FOI and Subject Access Requests. When using personal email accounts this may no longer be possible and also risks personal emails being accessed if such requests are made to the council.
 - b) To consider taking up the offer from Norfolk Association of Local Councils who provide the parish council website to add unlimited number of 10GB email accounts to the norfolkparishes.gov.uk domain name for **£20 per year**.

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10) Financial Business

a) Account balances on bank statements as at 27 June 2025

Business Bonus	£26,758.84
Business Premium	£524.14
Current account (<i>incl funds from Silver Band Trust Fund</i>)	£5,201.10

b) Receipts since 30 May: allotment rent & deposits £107.50; interest £81.27

c) Regular payments since 30 May: Nurture Landscapes £166.30; salary & on costs.

d) Payments for approval:

Payee	Chq. No	Amount	Date
Joanna Otte (expenses)	101115	£75.14	
Walsingham Parish Council (printing newsletter July)	101116	£10.38	
Norfolk Assoc of Local Councils (website hosting)	101117	£84.00	
NNDC (emptying dog bins)	101118	£592.80	
John Senior (graveyard 8 hours June)	101119	£140.00	

11) Graveyard

12) Allotments

a) To note that a quarter allotment is available.

b) To arrange for the clearance of rubbish (including an empty oil tank) from the last vacated allotment: Tassie Waste Management who claim to be cheaper and faster than hiring a skip <https://tassiewaste.co.uk/> . They come to the site, load up the rubbish and take it away. For instance (prices include VAT)

- Mini skip (1 yard) £ 84
- micro load (3 yds / 100 kg) £118
- ¼ load (5 yds / 250 kg) £168

13) Recreation Ground

a) Nature Reserve

b) Play area:

- i) To note that the Lottery Grant has been awarded for the **climbing wall**. Jack Hubbard of Monkey Challenge will arrange installation in the autumn.
- ii) Regular check of equipment
 - (1) To note that Alec Crisp will return to fix the fence and gate.
- iii) Annual Inspection on 1 July:
 - (1) Gate: Crushing / shearing point on side - adjust / fit rubber buffer
 - (2) Benches - repair decaying timber, splinters, loose in ground
 - (3) Litter bin - needs to be emptied
 - (4) Picnic tables - cut off projecting bolt thread
 - (5) Swings - decayed timber needs urgent attention; investigate corrosion in cradle seat and replace if necessary; tightened loose bolts; remove splinters and clean seats
 - (6) Adventure cube - repair decaying timber; remove splinters, ensure protective surface on bars & rings is in good condition; replace missing caps
 - (7) Trim trail - replace decayed timber
 - (8) Slide - descale and repaint with lead-free paint, repairs may be necessary where corrosion is severe
 - (9) Swing basket - sand back splinters, monitor fixings
 - (10) Multiplay - minor repairs, sand splintered edges; descale and repaint
 - (11) Rocker horse - loose in ground
 - (12) Rocker seesaw - item is worn, timber is decayed

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(13) Tyre walk - no issues

c) **Bench / tree and plaque** in memory of Peter Patten.

d) **Pavilion**

i) New door required to replace the existing one which does not close properly.
Quotes (including VAT) received to supply and fit a composite half-glazed door and frame, low threshold:

(1) SAM Windows & Conservatories Ltd (anthracite grey): £1863

(2) Coastal Views, Windows and Doors:

(a) anthracite grey: £2034

(b) red brown: £1674

e) **Financial Business**

i) Account balances as at 6 June: current ac £907.59; savings account £6562.92.

ii) Direct Debits since 6 May: Octopus Energy £30.72;

iii) Receipts since 6 May : interest £21.73

iv) Payments for approval:

Payee	chq no.	Amount	Date
SAM Windows & Conservatories Ltd (deposit for new door)	101196 & 101197	£463.00	25/06/25
Playsafety Ltd (annual inspection)		£115.20	
Lisa Chapman (cleaning June)			

14) **Correspondence:** circulated as usual via email

15) Items for report from Parish Councillors or for the next agenda.

16) Next Meeting at 7.30pm on Thursday 17 July 2025 in the Pavilion.