

Hindolveston Parish Council

Clerk: Mrs Joanna Otte tel 01328 822366
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN
e-mail: hindolvestonpc@googlemail.com
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/>

To: Hazel Carter, Claire Chapman, Wayne Jolly, Trevor Leeder (Vice-Chair), John Senior, Mary Walsh (Chair), Sarah Wiles,
CC: Mike Hankins (District Cllr), Steff Aquarone (County Cllr), SNT Fakenham

You are summoned to a Meeting of the Parish Council on Thursday 16 October 2025 at 7.30 pm in the Millennium Pavilion

Signed: (Clerk to the Council) Date:
Public Forum

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).

AGENDA

- 1) Apologies and reasons for absence
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) The Minutes of the previous meeting on 18 September to be approved and signed.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) **Highways:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
 - a) Items to report
- 6) Street lighting
- 7) Planning
 - a) **Applications received from the District Council since the last meeting.** It is possible that further applications may have been issued since the agenda was published which may be considered by the Council. Interested parties should check the website for the most up to date list prior to each meeting using:
<http://hindolvestonparishcouncil.norfolkparishes.gov.uk/category/planning-applications/>
 - b) **To note decisions made by North Norfolk District Council**
- 8) **Donations:** to resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.
 - i) Poppy wreath
 - ii) To decide how to distribute the allocated £100.
(To note that last year the donations were: £30 to East Anglian Air Ambulance; £20 each to Break; Tapping House Hospice; and EACH (children's hospice) £10 to SANDS)

Hindolveston Parish Council

9) Financial Business

a) Account **balances** on bank statements as at 29 September 2025

Business Bonus	£15,745.92
Business Premium	£525.88
Current account (<i>incl funds from Silver Band Trust Fund</i>)	£18,522.75

b) **Receipts** since 30 August: allotment rent £15.

c) **Regular payments** since 30 August: Nurture Landscapes £166.30; salary & on-costs.

d) **Payments for approval:**

Payee	Chq. No	Amount	Date
Finding Fitness Ltd (climbing wall)	101127	£8,700.00	24/09/25
Joanna Otte (expenses)	101128	£75.97	
Walsingham Parish Council (print newsletter Oct)	101129	£10.38	

10) Graveyard

11) Allotments

12) Recreation Ground

a) **Nature Reserve**

b) **Play area:**

i) Regular inspection

ii) Mark Appleford has been asked to provide a quote for the recommended repairs

c) **Teak Bench** in memory of Peter Patten has been delivered and the family has been informed. £292.50.

d) To consider if signs are needed for the play area and / or the car park

e) **Pavilion**

f) **Financial Business**

i) Account balances as at 6 Aug: current ac £1551.63; savings account £5162.92.

ii) **Payments for approval:**

Payee	chq no.	Amount	Date
Lisa Chapman (cleaning July)			
Lisa Chapman (cleaning Sept)			

13) First Aid and Defib training

a) Kirsty Hawkins of Orbital Training: Sessions can be run as 2-3 bite-sized workshops (1 to 2 hours each) on weekdays, evenings, or weekends. Waiting to hear if she can do a Wednesday evening.

14) Gov.uk email and website

a) clerk@hindolvestonparishcouncil.gov.uk and cllr.firstname.surname@hindolvestonparishcouncil.gov.uk for councillors

b) The website updated <https://hindolvestonparishcouncil.gov.uk/>

15) **Correspondence:** circulated as usual via email

16) Items for report from Parish Councillors or for the next agenda.

17) Next Meeting at 7.30pm on Thursday 20 November 2025 in the Pavilion.