

Hindolveston Parish Council

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To: Hazel Carter, Claire Chapman, Wayne Jolly, Trevor Leeder (Vice-Chair), John Senior, Mary Walsh (Chair), Sarah Wiles,
CC: Mike Hankins (District Cllr), Andrew Brown (County Cllr), SNT Fakenham

You are summoned to a Meeting of the Parish Council on Thursday 17 September 2026 at 7.30 pm in the Millennium Pavilion

Signed: (Clerk to the Council)
Public Forum

Date:

Welcome from the Chair

- Members of the public may raise matters of concern and make comments in respect of items on the Agenda before the Parish Council meeting opens.
- Reports from District and County Councillors.

Maximum time for the Public Forum is 15 minutes (subject to the discretion of the Chair).

AGENDA

- 1) Apologies and reasons for absence
- 2) Declarations of pecuniary interest in any of the agenda items listed below.
- 3) The Minutes of the previous meeting on 16 July to be approved and signed.
- 4) **Matters arising:** progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) **Highways:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
 - a) Items to report
 - i) Flooding at Beck Farm
 - b) To note a request for 30 mph speed limit on Foulsham Road
 - c) To consider if there are any highway improvements to apply for 50% funding through the **Parish Partnership Scheme** (deadline 1 December) (information circulated).
- 6) Street lighting
- 7) Planning
 - a) Applications received from the District Council since the last meeting.
 - i) PF/26/1684: Change of use of agricultural building to use for chocolate production and cookery school (no specified use class) with shop and associated storage areas. External alterations including re-cladding of the building at **Existing Agricultural Barn Fulmodeston Road**. Link circulated. No objection submitted 3 September.

b) **Decisions** made by North Norfolk District Council

8) Financial Business

a) Account **balances** on bank statements as at 28 August 2026

Business Bonus (<i>incl funds from Silver Band Trust Fund</i>)	£26,323.09
Business Premium	£530.25
Current account	£1,059.03

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- b) **Receipts** since 29 June: none
- c) **Regular payments** since 29 June: elec. for street lights £184.10; salary & on-costs.
- d) **Payments for approval:**

Payee			
Norfolk ALC (website domain renewal)	3381	£67.20	19/08/26
PKF Littlejohn (external audit)	SB20260504	£252.00	19/08/26
Scott Sands T/A The Gardeners (graveyard grass)	INVOICE-065	£240.00	19/08/26
Nurture Landscapes Ltd (playing field July)	1MID 384657	£175.90	19/08/26
Gary Wright (cleaning windows at Pavilion)	August	£10.00	19/08/26
Joanna Otte (expenses)	Aug Sept	£52.20	
Walsingham Parish Council (print newsletter)	Aug Sept	£22.66	
Nurture Landscapes Ltd (playing field Aug)	1MID 385837	£175.90	
Scott Sands T/A The Gardeners (graveyard grass)	INVOICE-078	£240.00	

9) Employment

- a) Salary increase for 2026-25. The National Joint Council (NJC for Local Government Services) has agreed a 3.3% increase across all NJC pay points, together with a 3.3% increase to relevant allowances. The new rates should be applied retrospectively from 1 April 2026.
 - i) SCP 19 increased to £17.17 per hour. Back pay for 2026-27 April to August: £59.58 (incl employee's pension contributions £3.28); employer's pension contributions £11.62.
 - ii) Changes to standing order instructions to the bank to be approved.

10) War Memorial

- a) Hedge to be cut in September to avoid disturbing nesting birds.

11) Graveyard

12) Assessment of Assets

- a) Village Sign

13) Allotments

14) Registering the land at the Dyes

- a) Progress report

15) Recreation Ground

- a) **Nature Reserve**

- b) **Draft license** to safeguard against a potential claim of adverse possession.

- c) **Play area: Annual Inspection**

- i) Wooden bench - loose in ground, some decayed timber and splinters
- ii) Adventure Cube - loose in ground, exposed metal rope core(s), splinters, protective surface must be in good condition
- iii) Slide - paintwork in poor condition
- iv) Basket swing - splits / shakes (dismantle and inspect supporting components)
- v) Multiplay - graffiti
- vi) Mixed swing - bird fouling (consider anti-bird strip on top bar), splits and shakes
- vii) Trim trail - monitor decaying timber

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- viii) Rocker horse - loose in ground
- ix) Rocker seesaw - worn
- x) In addition rubber mat by the slide has been removed.

d) **Pavilion**

- i) Smart meter due to be installed at the Pavilion.

e) **Financial Business**

- i) Account balances as at 6 August: current £744.61; savings account £3,813.40.
- ii) Receipts since 6 June: £10.84 interest; bookings £237.25
- iii) Regular payments since 6 June: electricity £61.44; water £46.47
- iv) Payments for approval:

Payee	chq no.	Amount	Date
Lisa Chapman (cleaning July)	101223	£65.05	2 Sept 2026
Lisa Chapman (cleaning August)			

16) **Newsletter**

- a) list things for volunteers: clearing allotments (rubbish, brambles etc)

17) **Correspondence:** circulated as usual via email

18) Items for report from Parish Councillors or for the next agenda.

19) Next Meeting in the Pavilion at 7:30 pm on Thursday 15 October 2026.